



Thank you for your interest in St. James School. The Parent-Teacher Club's purpose is to foster unity and understanding between the home and our school. In the months to come you will learn more about the importance of the Parent-Teacher Club (PTC) and the opportunity to get involved.

We are so happy you have enrolled your child in our school. As parents with children at St. James, we have always felt our children are in a loving and safe environment. If there is any concern about education, simply ask for our scores and they will tell you the success story. Dedication from our teachers is second to none. Take time to tour our school, including the computer lab and library, and see how dedicated we are to academic excellence.

In order to achieve these accomplishments, it is important to have fundraisers. This is where your assistance is greatly needed. The PTC has committed to raising \$25,000.00 this school year. Why raise \$25,000.00? These funds help keep tuition affordable for all families and it provides us the opportunity to purchase items/equipment that will improve our school.

The PTC Requirements are as follows:

- * \$20 PTC Due per family per year payable at registration
- * Spirit Day - "Kick- off Event" - Spirit Day is a great "kick-off" to the new school year and a chance to meet new and existing St. James families. The event is usually held at the beginning of the school year.
- * Each family is required to sell \$100.00 worth of raffle tickets.
- * Other functions sponsored by PTC annually include:
 1. Food Booth at Guadalupe County Fair
 2. Christmas Program
 3. St. James Parish Festival
 4. Kindergarten and 8th Grade Graduation receptions
 5. Casino Night
 6. "Help the Teacher" get started!
 7. DARE Program & Year End Awards

* Service Credit Program - PTC also requires each family to participate in a "Service Credit Program," which calls for each family to donate 20 service credits in helping with fundraisers, functions, or donating time at the school or event. **Only 5 of the 20 credit hours may be used as a donation of food or drink.** A family may OPT OUT of working service credits by paying a fee. This is completely separate from the required raffle (\$100 value). A list of PTC sponsored credit events are also listed on the back of this letter. *1 hour of work or \$20 in cash or donation = 1 service credit. Field trips and normal classroom activities are excluded. Only under extreme conditions would there be an exception to this policy. It will be handled on a case-by-case basis.*

These requirements are fundamental in assisting to meet the school budget. This opportunity allows the parents to become involved in the molding of their children; as well as getting to know the parents of other children at St. James. This creates a family-like atmosphere that benefits the children even more.

PTC Officers will be available at Fall Registration to answer any questions or concerns you might have. We look forward to meeting and welcoming you.

Sincerely,
The PTC Officers

PTC SPONSORED EVENTS 2012-2013

The events listed below are pending events for the 2012-13 school year. They are listed as an outline for informational purposes only, and can be altered at the discretion of the PTC Officers or School Council.

Other school events not listed may not qualify for service credits. Service credit requests will be reviewed on a case-by-case basis. Approval to allocate service credits must be obtained by the PTC officers and the School Principal.

County Fair Food Booths

- *Donate food items
- *Work various booths
- *Donate baked good
- *Help setup
- *Help decorate
- *Help take down/clean up

Christmas Program

- *Help set up, take down or clean up
- *Help with props
- *Design program
- *Help usher

Casino Night

- *Serve on various committees
- *Help setup, take down or clean up
- *Help decorate
- *Secure donations for auction

Graduation

- *5K Graduation
- *8th Grade Graduation

Spirit Day "Kick-off"

- *Help set up
- *Help cook lunch
- *Help serve lunch
- *Work various work stations
- *Help clean up

PSIA

- *Coach various events
- *Act as grader or judge during various events
- *Donate food/drinks
- *Work concession/hospitality room

Church Festival

- *Help setup, take down or clean up
- *Run games

Teacher/Staff Appreciation

- *Help set-up and clean-up
- *Donate food items
- *Work with children during staff luncheon